

## Notification

RMC Research Advisory Committee (RAC) is hereby constituted with the following members;

01.	Prof. Dr. Mukhtiar Zaman	Chair
02.	Dr. Iftikhar Qayum	General Secretary
03.	Prof. Zubair Ahmad	Member
04.	Dr. Irfan Afzal Mughal	Member
05.	Dr. Khadija Nowaira	Member
06.	Dr. Ummara Sadique	Member
07.	Dr. Sadia Nazim	Member
08.	Dr. Salman Khanzada	Member

The RAC shall commence its activities, as defined in the TORs, with immediate effect.



**Prof. Dr. Mukhtiar Zaman**  
**Principal**

C.c;

All concerned

## **RESEARCH ADVISORY COMMITTEE**

### **TERMS OF REFERENCE**

The RMC Research Advisory Committee (RAC) shall perform its activities, as defined hereinunder:

#### **AIM:**

To develop competence in medical research through mentoring to undergraduate, postgraduate and faculty researchers.

#### **OBJECTIVES:**

1. To develop a framework for providing mentorship and advice to researchers at different levels.
2. To provide awareness to RMI and its constituent colleges regarding the role of RAC in enhancing the quality of their research work.
3. To provide mentorship and guidance in research to all RMI researchers, as and when needed.
4. To monitor the research output of RMI researchers with a view to maintaining standards and improving quality and quantity.

#### **SCOPE:**

The RAC advisory function shall encompass, but not remain confined to, the following areas:

1. The RAC will act as the research advisor to all of RMI, including the hospitals and the constituent colleges currently in operation and/or those that are established in future.
2. All researchers of RMI at any level can avail the services of the RAC, as and when needed.
3. The RAC will provide mentorship in all areas of Biomedical and Clinical Research.
4. RAC mentorship will include all research areas, from topic selection to final article writing.
5. The advisory capacity may extend to holding of events such as conferences, workshops, seminars, etc. if needed.
6. If called upon, the RAC may extend its services to institutions outside of RMI; however, this facility will be provided upon the specific consent of Chairman RAC.
7. The RAC may maintain links with other such bodies at the national or international level, as and when needed, for improving its efficiency and updating its policy.

### TERMS OF REFERENCE:

1. The RAC will act as an advisory body in a collective or individual manner based on requirements.
2. Individual members are authorized to hold their own consultative session, as needed.
3. Collective advisory function shall be executed whenever a larger client group requests for a longer, extensive session to discuss a topic of immediate importance or interest, and where a collective decision has to be preferred over individual opinions.
4. The RAC will hold its internal meetings on a quarterly basis, to update itself on individual members' performance, to hold a collective discussion on any topic presented by a member, to make policy decisions, or to monitor RAC activity over the last quarter.
5. In all matters relating to research advice and consultation, the RAC will endeavor to keep itself updated on the latest national and international rules and regulations pertaining to the relevant aspects, in particular issues of research methodology, biostatistics, medical writing, and bioethics.
6. In case of any difference of opinion, or dispute, arising within the RAC or from clients, the RAC may seek the intervention of reputable external authoritative sources to resolve the issue.
7. All advice given by the RAC to its clients shall be implicitly understood to be in good faith, to the best of its abilities, and in no way contributing to any political, religious, social, or cultural discord or disputes.



Prof. Dr. Mukhtiar Zaman  
Principal